

Council President Buchanan called the Agenda Meeting to order at 8:06 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Farbaniec announced that this Agenda Session Meeting being held on Monday, September 9, 2019 been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Buchanan, Dalina, Enriquez, Kilpatrick, Novak.

Absent: Mayor Kennedy O'Brien (left at 7:26 PM)
Councilman McGill

Others Present: Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Theresa A. Farbaniec, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer

Others Absent: None

- **OLD BUSINESS:**

- Council President Buchanan announced that the following Ordinance(s) were introduced at the September 9, 2019 Council meeting and are scheduled for Public Hearing and Adoption on September 23, 2019.

ORDINANCE #468-19

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #437-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2019 – 2022**

(Stipends)

(Admin. & Executive Committee – Co. McGill, Public Hearing 9-23-19)

ORDINANCE #469-19

**AN ORDINANCE SUPPLEMENTING AND AMENDING ORDINANCE #436-19
FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS
AND EMPLOYEES FOR THE YEARS 2019 – 2022**

(New Title)

(Admin. & Executive Committee – Co. McGill, Public Hearing 9-23-19)

ORDINANCE # 470-19

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER XVII OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION
17-9 "SAYREVILLE PARKS ADOPT A BENCH"**

(Rules & Regs.)

(Sponsor – Co. McGill, Public Hearing 9-23-19)

ORDINANCE # 471-19

**AN ORDINANCE AMENDING AND SUPPLEMENTING
CHAPTER II OF THE REVISED GENERAL ORDINANCES
OF THE BOROUGH OF SAYREVILLE TO ADD SECTION
2-64.26 "SAYREVILLE PARKS ADOPT A BENCH"**

(Fee)

(Sponsor – Co. McGill, Public Hearing 9-23-19)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Reported on by Councilman Enriquez**

A) **Minutes & Departmental Reports: (None)**

B) Applications for **Bingo/Raffle Licenses** received from the following Organizations:

- 1) **American Legion Post 211** to conduct an Off-Premise 50/50 on December 20, 2019 (RA: 2298).

C) Applications to amend Raffle License filed **by New Beginnings Animal Rescue**, changing Raffle date from March 22, 2019 to November 16, 2019 (RL:2226 & RL:2228).

D) Application for Special Bingo License filed by **Sayreville Senior Citizens Association covering** Oct. 12, 2019– Oct. 11, 2021.

- B, C & D) Approved.

E) **Beauty Shop Application** received from Debra Meyers t/a Cares a Unisex Salon to operate a Beauty Salon operating five (5) chairs located 993 Route 9 North.

-E) Approved, Clerk to prepare resolution.

F) **Notice of Public Hearing before the BPU** for Basic Generation Service Charges \procured by JCP&L. Dates & Location on Bulletin Board.

-F) Receive & File

G) **Notice of Claim** received from Attorney for Sprint Spectrum for breach of contract and damages filed against the Borough of Sayreville.

-G) Filed with JIF, copy to Borough Atty. & Eng.

H) Committee Reports: 1) Progress.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Councilman Dalina moved the following Move the following Minutes/Reports be Received & Filed:

- 1) Planning Board minutes of August 14, 2019.

- **Seconded by Councilwoman Novak.**

B) **Notice to Adjacent Municipality/Property Owner**

1) Received Notice from the following of hearing scheduled before the Planning Board on Sept. 11, 2019:

- a) **Gump Industries II, LLC** application to request final Site Plan approval, waiver of Sit Plan requirements, Bulk Variance for minimum lot area, front yard and side yard covering Block 58, Lot. 3.02.
- b) **APE New Jersey, LLC** for minor Site Plan Approval and Bulk Variance relief of premises known as Block 59.01, Lot 1.06 located in a SED Zone Dist. Request to expand the storage area for the existing American Pile driving Equipment facility.

-1 a & b) Receive & File

2) Public Notification received regarding **Antea USA, Inc.**, continuing work to investigate and remediate environmental contamination at the former BP site, located on 6250 Rt. 35 & Rt. 9 Northbound.

- 2) Receive & File

C) Received the following **Planning Board Resolution** which was Memorialized on August 21, 2019:

- 1) Sayreville Economic & Redevelopment Agency - Minor Subdivision
Block 175, Lots 9, 10, 11, 12.03 & 12.04, Block 176, Lots 2.02 & 2.04.

- C) Receive & File

- D) Committee Reports: 1) Progress.

➤ **PUBLIC WORKS – Councilwoman Novak**

A) **Minutes & Departmental Reports: (None)**

B) Request for the use of the Borough's **Portable Stage** received from:

- 1) City of South Amboy for their Arts Festival on Sept. 22, 2019, the City will reimburse for any associated costs and provide insurance.

- B) Approved

C) Notice that the Middlesex County Area Transit –Division of Transportation will be holding public hearings on Sept. 12th to discuss the 2020 application for the Senior Citizens and Disabled Residents Transportation Assistance Program funded through Casino Revenue Funds. Notice on bulletin bd.

- C) Receive & File

D) Committee Reports:

- 1) Due to lack of attendance to the HRC Council requesting that member, Sophie Marcellus be removed from the committee, in accordance with our local ordinance and that Nelia Rodriquez be appointed in her place.

Motion made by Councilwoman Novak and seconded by Council President Buchanan to remove Sophie Marcellus from the Human Relations Commission and appoint Nelia Rodriquez in her place.

Roll Call: Voice Vote, all Ayes.

- 2) The Library is having a seminar on Wills and Estate Planning on October 6, 2019.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports: (None)**

B) Application for a **Special Event** received from the following:

- 1) **Sayreville Emergency Squad** to conduct Car Shows & Flea Markets on Sept. 21, Oct. 19, Nov. 16 and Dec. 14, 2019 at 775 Washington Road.

- B) Approved, Clerk to prepare resolution.

C) Committee Reports: 1) Reported on various recreation sponsored events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Kilpatrick**

A) **Minutes & Departmental Reports: (None)**

B) Committee Reports: 1) Progress.

➤ **PUBLIC SAFETY – Council President Buchanan**

A) **Minutes & Departmental Reports: (None)**

B) **Coin toss requests** for the corner of Washington & Ernston Road received from:

- 1) Sayreville Emergency Squad on Nov. 23, 2019 from 10AM-2PM.
- 2) Sayreville Baseball Riverdogs Team 10U on Oct. 26 & 27, 2019 from 10AM-2PM.
- 3) Sayreville Baseball Riverdogs Travel Team 7U on Oct. 12 & 13, 2019 from 10AM-2PM.
- 4) SWMHS Class of 2022 & the SWMHS Stand Up 2 Cancer Society on April 25-26, 2020 from 10AM-2PM.

B 1 – 4) Approved.

- C) Notice of **retirement** received from Thomas Forgarty from his position as Police Dispatcher, effective January 1, 2020 and authorization for the Police Chief to begin the selection process for his replacement.

- Receive & File

D) Committee Reports:

- 1) Council President Buchanan commented about the tragic day of 9-11, 18 years ago and called for a moment of silence in memory of all those lost and those we continue to lose.

- A Moment of Silence was observed by all in attendance.

➤ MAYOR – Kennedy O’Brien

➤ BUSINESS ADMINISTRATOR – Daniel E. Frankel

- Admin. & Finance

- 1) Recommendation received from Jim Nolan, Rent Leveling Board Counsel, recommending an **amendment to Rent Leveling Ordinance**, Section 12-6.8 of the Revised General Ordinances, of the Borough of Sayreville.

- Ordinance.

- 2) Authorization for Tax Collector to process **the tax and utility bills through the new Edmunds’ credit card terminal**. There will be a processing fee of 2.95% for all credit and debit cards to be paid for by the owner or tenant who is submitting the payment.

- Approved.

- 3) Authorization to participate in and execute the **Raritan River & Bay Regional Resilience Grant** with the County of Middlesex setting forth the terms under which the County will disburse funds.

- Resolution.

- 4) Authorization for Tax Collector to refund 2018 taxes in the amount of \$2,075.20, 2019 taxes in the amount of \$6,286.71 and cancelling all subsequent billed taxes, due to **100% Disabled Veteran Tax Exemption** approved by the Tax Assessor effective October 2, 10-18, covering Wayne Engelbrecht, Block 336, Lot 31, 38 Sherwood Road.

- Resolution.

- 5) Authorization to donate vehicles no longer needed for public use to the Sayreville Fire Department for training purposes

- 1998 Crown Victoria #2FAFP71W7XX106514
- 2003 Crown Victoria #2FAHP71W63X112914
- 2005 Crown Victoria #2FAHP71W35X109674

- Resolution.

- Planning & Zoning/Construction

- Public Safety

- 1) Authorization to participate in the Federal 1033 Program and authorization to Submit the necessary applications and further executing supporting documents in order to enroll and participate in the Federal 1033 Program.

- Resolution.

- Public Works

- 1) Authorization for USA Architects to prepare plans and Specifications for the following:

- Public Safety HVAC Upgrades at a fee not to exceed \$148,000.
- Senior Center Window Replacement at a fee not to exceed \$10,000.
- Melrose Fire House Concrete Apron/Floor Study at a fee not to exceed \$5,000.

- 1a) Upon approval of said plans and specifications the proper Borough Officials are hereby authorized to advertise for the receipt of bids.

- Resolution.

- 2) Authorization to increase the PO amount for the purchase of the Ford F-250 from Beyer Ford from \$27,528.00 to \$35,470.50. Original vehicle no longer available.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to purchase one (1) Dri-Prime critically silenced tow behind bypass pump from Xylem Dewatering Solutions through HGAC Co-op Contract CM02-19 in an amount not to exceed \$65,602.26.

- Resolution.

➤ **C.F.O. – Denise Biancamano**

- 1) 2018 Annual Audit Corrective Action Plan filed with the DCA on September 9, 2019.

➤ **BOROUGH ENGINEER -Jay Cornell**

- 1) 901 Ernston Road Realty LLC Site Plan – Bond Release Request (Report Attached).

- Resolution.

- 2) Duhernal Wellfield Generator and Electrical Improvements – Receipt of Bids (Verbal Report).

- Resolution following the receipt of bids.

➤ **BOROUGH ATTORNEY - Michael DuPont – No Items**

➤ **EXECUTIVE SESSIONEXECUTIVE SESSION – No Items**

➤ **PUBLIC PORTION**

At this time Council President Buchanan opened the meeting to the public for any and all questions or comments.

Those appearing were:

- Steve Melanaski, Scarlett Drive

Commented about and disagreed with the convenience fee being charged for the payment of the water or tax bill with the use of credit cards and/or on line check payment. He felt the Borough should absorb the fee.

Response and explanation was given by the Business Administrator and CFO.

- There being no further questions or comments, Councilwoman Kilpatrick moved the public portion be closed. Seconded by Councilman Dalina.

Roll Call – Voice Vote, all ayes. Carried.

➤ **ADJOURNMENT**

No further business. **Councilwoman Novak to adjourn the Agenda Session. Motion was seconded by Councilwoman Kilpatrick.**

Roll Call – Voice Vote, all ayes. Carried.

Time: 8:29 P.M.

Respectfully Submitted,

Theresa A. Farbaniec, RMC
Municipal Clerk

Date Approved: _____